

## 1. Welcome and introductions

### Member Sheds represented –

Alton Men's Shed	Fraserborough and District Men's Shed	Sherwood Men's Shed, Tunbridge Wells
Amersham Men's Shed	Frome Men's Shed	Silver's Workshop Reading
Andover Men's Shed	Gateway SHED	Slams
Basingstoke Shed	Kirkby in Ashfield Men's Shed	Southbourne Men's Shed
Bath Men's Shed	Men in Sheds Blacon	Staplehurst Men's shed (by proxy)
Black Park Shed	Nailsea Men's Shed	Street and Walton Men's Shed
Bootle Men's Shed	Nairn Men's Shed	Sunnyside Men's Shed
Bury Greenwood	North Walsham Men's Shed	The Lions Den Men's Shed
Camden Men's Shed	Norwich Men's Shed	Trowbridge Men's Shed
Cannock Chase Men's Shed	Nursling Mens shed	Waylands Men's Shed
Dalbeattie Men's Shed	Oxted Men's Shed	West Bletchley Men's Shed
Debenham Men's Shed	Poole and District Men's Shed	Western Wolds Men in Sheds
Dunstable Men's Shed	Poringland Shed	Weybridge Men's Shed
Earth Balance Shed	Repair SHED - Hemel Hempstead	Woking and District Men's Shed
Fareham Men's Shed	Sheddington	Wokingham Men's Shed
Forest of Dean Men's Shed	Shepton Mallet Men's Shed	Yateley Men's Shed

A total of 48 Sheds out of 408 members were represented, meeting the required quorum.

### Trustees present

John Latchford	JL	Brian Cooke	BC**	John Jarvis	JJ
Chris Lee	CL	Mark Lindsey	ML		
Jo Phillips	JP**	John Rushforth	JR**		

*\*\* Also representing a Shed*

Also present - Mike Jenn, Honorary Life President \*\*

### Staff present

Charlie Bethel, Chief Officer      Leo Pswarayi, Digital Comms Officer      Rachel Meadows, Vol. & Comms Manager

### Observers

Rob Visintainer - Men's Sheds Cymru

Sarah Troop - Essex Shed Network

Amersham Men's Shed, Silvers Workshop, Cannock Chase Men's Shed, Rhins Men's Shed, Woking and District Men's Shed

### Apologies

Apologies were received from Thame Men's Shed, Elise Cook Trustee.

Staplehurst Men's Shed were present as indicated by proxy.

The protocol for the meeting in terms of voting and asking questions was explained (and previously circulated).

## **Welcome**

Chair, John Latchford opened the meeting and welcomed all the Sheds stating how encouraged he was by the large turn out. John especially welcomed Mike Jenn, Honorary President of UKMSA, Mike Brading, former Chairman, Patrick Abrahams who had been the primarily responsible for the deliver of ShedHappens, Sarah Troop from the Essex Network and Rob Visintainer from Men's Sheds Cymru.

John took the opportunity to introduce Rachel Meadows, the Volunteer and Community Development Manager who started on 11<sup>th</sup> January.

A total of 48 Sheds were represented at the AGM with an additional 19 people present.

## **2. Minutes of the Annual General Meeting of UKMSA on Tuesday 19<sup>th</sup> September, 2019**

The Minutes of the Annual General Meeting on Tuesday 3<sup>rd</sup> September, 2019 were reviewed and proposed by John Latchford (Amersham Men's Shed) as a true and accurate record of the meeting. Geoff Allison (Dalbeattie Men's Shed) seconded the motion proposed.

Votes for – 39, Votes Against – 0, Abstentions – 8.

The Minutes for the 2019 AGM were accepted.

## **3. Trustees' Annual Report and Accounts Year ending 31<sup>st</sup> March 2020**

John Latchford introduced the report and invited Mark Lindsey to present on the Finance section of the Trustee's report.

### **Accounts year ending 31<sup>st</sup> March 2020**

Mark Lindsey outlined the process undertaken for the submission of the accounts to the Charities Commission.

Through a presentation, Mark reported the cash balance, restricted funding, reserves and income streams to UKMSA. Mark detailed the difference in reporting with an example of receipts and payments for the financial year in comparison to SORP accounting.

Mark went on to explain the income for the current financial year (2020/2021) and again the breakdown of income and reserves.

Mike Jenn (Camden) noted the increase in general donations and asked what the sources of donations were. It was explained that our increased profile would be a contributory factor to this, particularly around key dates in the calendar such as 'Men's International Day', however we have not to date conducted any specific campaigns. It is something UKMSA will be undertaking moving forward. It was noted that a large un-solicited donation had been made by DPD and a Solicitors had made a donation of £11,500 to support development in Wales due to a dormant Trust fund they had previously managed.

It was noted that UKMSA's Trustees had reported an expected surplus over the reserves policy this financial year.

Mike Brading (Basingstoke) asked what the Trustees intended to do with the excess of surplus over the reserves policy.

Mark Lindsey explained that some of the funds were restricted to certain areas of expenditure. He also reported that the Trustees had agreed that any surplus over the reserves policy would be invested in the development and support of Sheds

and that the next meeting of trustees. It was noted that the Trustees were also reviewing the financial situation moving forward to ensure the stability of UKMSA. Mark impressed the fact that there was no intention to sit on funds that could be spent for the benefit of new and existing Sheds and the services UKMSA provide.

Chris Nixon (Fareham) enquired as to what 'Digital Communications' referred to in the accounts. It was explained that this was primarily the salary of Leo, the Digital Communications Officer and much of his role and impact was explained; particularly as his work was also vital in underpinning development.

No further questions were received.

John Latchford thanked Mark for his contribution and highlighted the contribution of Jo Phillips who sat on the Finance Committee.

#### **4. Reappointment of Independent Examiner**

Mark Lindsey proposed the continuance of Wright Vigar as independent examiners for UKMSA account, stating how helpful they had been this year and in previous years. Mark explained that they were qualified to undertake our work even if we exceed an income of £250,000 in a financial year.

Votes for – 48, Votes Against – 0, Abstentions – 0.

Wright Vigar appointed as independent examiners for UKMSA.

#### **5. Reappointment of retiring Trustees**

John Latchford introduced this agenda item explaining that, but rotation, two existing Trustees were due to retire and that both had indicated that they wished to stand for reappointment. John invited both Brian Cooke and John Rushforth to speak about their role and experience.

Both Brian and John introduced themselves and spoke of their Shed involvement.

Votes for – 48, Votes against – 0, Abstentions – 0

#### **6. Closing remarks and any other relevant business**

John Latchford spoke to the members present about the last nine months being one of the most difficult periods in the history of the UK and that without doubt it has been quite a challenge for Men's Sheds.

He explained that through further analysis of Sheds we had identified over 600 open Sheds and that it was encouraging to find more open than we originally thought in a number of places. He also recognised that some Sheds were struggling, particularly where the Sheds were directly supported and had a delivery model linked to larger parent charities.

John spoke of the great potential across the UK for more Sheds and the essential work of Sheds for men and many women, particularly with the backdrop of people losing their Jobs. The role of Men's Sheds has never been more important to our society.

John Congratulated both John Rushforth and Brian Cook on their reappointment and that he looked forward to working with them in moving UKMSA forward.

John thanked the Trustees, staff and all the volunteers and organisations supporting UKMSA and particular mention was made to the Community Fund at the National Lottery for their support in getting PPE to Sheds in England and

noted that other Sheds in the UK were supported by the charity through reserves. He also thanked Ronseal/Valspar for their support in providing hand sanitiser for Sheds across the United Kingdom.

In the meeting John thanked Kate Gordon for her tremendous contribution to the movement and wished her well in her new role with the Canal and River Trust, whilst also noting the contribution of Nathan Sarea the former Chairman.

Questions were invited from those present.

A number of Sheds paid tribute to the work Kate Gordon had done in their support and the support of the Shed movement.

Alan from Lion's Den asked if the 'impact information' on the front of the Annual Report could be shared. This was a question many Sheds confirmed that they would like. This was confirmed as something UKMSA would produce for the members area. Following a comment from Murray Weybridge Men's Shed, it was also confirmed that the source and date of this data would also be published where possible.

Mark from Black Park Shed asked if this could be extended to a presentation for Sheds to use when talking to Rotaries etc. This was confirmed as something UKMSA will do.

A number of Sheds commented on the sources of local data including Public Health departments, Adult Social Care, local councils and google.

Chris from Fareham Shed expressed his concern over the length of time for some payments to be processed by UKMSA. It was noted with Lockdown particularly, collecting cheques from the virtual office which was at least 30 minutes drive from the nearest Trustee was a challenge. It was explained that online payments were much easier. How to make online payments was also explained. Members present agreed that cheques should potentially be removed as an option for payment. It was noted that it was financially viable with petrol to go to the virtual office to collect a cheque for £24.

Martin from Dunstable Men's Shed explained that it was unable to do online payments as his charity only allowed two signatories on payments.

The meeting closed at 1810.