

Treasurer required

UK Men's Sheds Association have a vacancy for a volunteer Treasurer to oversee the financial affairs of the charity. You will deal with relevant third parties and ensure the board of trustees receive regular and relevant reports.

UK Men's Sheds Association is the national support body for over 600 Men's Sheds in the UK. We offer support and advice to new and existing groups on a wide range of subjects. We currently have 7 Trustees, 4 employees and 37 Volunteer Ambassadors. We are supported by Charitable Trusts and Foundations with additional income from membership fees and public donations. Based on confirmed results so far this year we expect our income for 2020/21 be at about £250,000 with reserves by 31/03/21 approaching £350,000.

This is an exciting opportunity for a suitably qualified or experienced individual to play an important and rewarding part in a small but fast-growing national charity. We are looking for a Treasurer who can communicate what has happened, forecast where we are heading and offer advice and suggestions.

We are looking for someone with a relevant professional qualification, we will consider applications from someone with experience in accruals accounting for charities.

Our records are in excellent order, all accounts are fully reconciled and balanced. The new Treasurer will be responsible for ensuring our books continue to be maintained at a high standard.

We would like our new Treasurer in post for the start of the next financial year commencing **1st April 2021**. You will be expected to prepare and finalise our 2020/21 accounts and thereafter assume responsibility for monitoring all financial matters on behalf of the board.

For an informal conversation about the role email:

Chairman, John Latchford at john.latchford@ukmsa.org.uk or
Chief Officer, Charlie Bethel on charlie.bethel@ukmsa.org.uk

To apply please send your curriculum vitae with a covering letter to
vacancies@ukmsa.org.uk

UK Men's Sheds Association kindly ask that agencies do not contact us.

[ATTACHMENT – JOB DESCRIPTION](#)