

Minutes of the Annual General Meeting of UKMSA
2.00pm – Saturday 17th November 2018
University of Worcester Arena, Worcester

Present

34 member Sheds (including 3 by proxy). One member joined for the finances presentation. Trustees Nathan Sarea (NS), Brian Cooke (BC), Joanne Phillips (JP), and Mark Lindsey (ML). UKMSA Chief Officer Charlie Bethel (CB). Membership & Support Officer Laura Winkley (LW).

Apologies

Chris Lee, UKMSA Trustee

1. Welcome and introductions

Nathan Sarea (NS) welcomed people to the meeting and it was agreed that he would chair the AGM, explaining that it was expected that the meeting would be timely and focus on the requirements for the AGM, with other questions regarding the operations of the team answered in the ShedFest afternoon workshop 'What do you want UKMSA to be?'. The remaining trustees were introduced, along with Charlie Bethel (CB), UKMSA Chief Officer.

2. Attendance and Apologies

A quorate was confirmed with 31 Sheds attending the meeting, and a further 3 proxy votes submitted. Total Shed membership on day of AGM 250 member Sheds.

Susan O'Sullivan from the Rayne Foundation formally welcomed and appreciation for Rayne Foundation expressed. NS expressed thanks to Mark Lindsey (ML) as treasurer, CB as Chief Officer and LW as Membership and Support Officer for AGM support.

Apologies were submitted from Chris Lee, UKMSA trustee.

3. Minutes of the Annual General Meeting of UKMSA on Saturday 23rd November, 2017

The minutes of previous AGM on 23rd November 2017 were accepted as a true and accurate record of the meeting.

Jo Phillips (JP) proposed, and seconded by Paul Egerton, West Bletchley Men in Sheds.

30 votes in favour, 0 abstentions and 0 against.

4. Trustee Report

NS presented the Trustees report. NS stated there had been a high turnover of staff, as expected in a small charity, and thanked Anne Oxley, Victoria Little, Claire Shelton and Margaret Walker for their contribution over the past year.

NS confirmed new staff as CB as Chief Officer (Part time). LW Membership and Support Officer (full time) and Kate Gordon (KG) as National Shed Development Manager (full time).



UK MEN'S SHEDS ASSOCIATION Annual General Meeting



Key funders acknowledged to have funded the past 12 months include Garfield Weston, Headley Trust, Santander, The Rayne Foundation, and Tudor Trust.

NS informed Sheds of new funding for year ahead from The Mercer's Company.

Over the past eighteen months UKMSA has continued to broaden its' reach and continues to seek partnerships for the benefit of the Shed movement and members of UKMSA. An impact survey has been undertaken which has highlighted the benefits of attending Sheds, which is to be shared with member Sheds.

UKMSA has continued to promote Men's Sheds across the UK. The website has become a focus for promotion, and the 'Find a Shed' tool is the most used function. Through the new strategy and partnership, UKMSA is committed to supporting existing Sheds in terms of their structures, participation levels and offer to the local community. UKMSA is committed to providing support to Sheddors to increase their experience of being a Shedder.

The impact of the Ambassadors programme was acknowledged in supporting the 31% of growth of Sheds opening. The commitment of the team of volunteer Ambassadors is a credit to the movement and themselves.

UKMSA continue to grow the offer to Sheds through partners to member Sheds and the wider Shed community with organisations such as My Time Media, Toolstream, and Lumberjack. These partners offer additional benefits to Sheds.

It was noted that UKMSA's income has increased annually to provide the support and toolkits to Sheds to underpin and grow our networks. This income has been obtained through a diverse range of income services.

UKMSA is grateful for the many hours of support provided by Trustees, Ambassadors and volunteers across the network. Whilst we employ staff, the movement is standing on the shoulders of volunteers and will continue to grow and develop thanks to the goodwill and work of our tremendous volunteer workforce.

It was stated that UKMSA aims to continue growing to support Sheds in the UK. NS highlighted recently developed partnerships with Axminster and Think Laser, with plans to increase further benefits for Sheds. A pilot project with Anchor homes is underway, with KG leading on project looking for four pilot Sheds on Anchor property.

NS thanked trustees for support over past months and stated he felt UKMSA was at the beginning of the start of something good and growing for Sheds.

5. Accounts year ending 31 March 2018

ML presented UKMSA's accounts for the year 2017/18. The accounts had been reviewed by an independent examiner, and submitted to the Charities Commission ahead of the required deadline. ML highlighted that the comparative year's figures were not very meaningful because during that year UKMSA operated as an unincorporated association during the first half year of the year and then as a Charitable Incorporated Organisation (CIO) for the second half of the year. The unincorporated association and the CIO were separate legal entities and as such had separate accounts.

For illustrative purposes ML presented consolidated accounts for the last 5 years of the UKMSA to the membership present.

Martin Price (MP) questioned the terminology of the Leadership and Management cost in the accounts – stating he felt it was ambiguous to use the terminology which he found confusing with Sheds Leadership and Development, ML referred back to the definition given on previous slide as to what expenditure it covered.

ML highlighted the actual cost of providing a membership service is about £124 per member Shed against the current £24 fee charged.

Income receipts for the year were £111,027, (2017: £79,057) of which £98,000 (2017: £58,000) were grants from Charitable Trusts and Foundations to support the salary costs of providing leadership and management to the UKMSA and shed development and membership and support services to Men's Sheds across the UK.

For the year employee remuneration represented 77% (2017: 85%) of UKMSA overheads. This plus their travel, subsistence and associated office costs accounts for 88% (2017: 95%) of payments made. Other costs incurred, and met from unrestricted funds, were administration and governance costs including trustees' travel and subsistence.

At the end of the year there was a surplus of £7,007, (2017: £13,955) of unrestricted funds and £16,715, (2017: £45,154) of restricted funds. Total funds of £82,831, (2017: £59,109) were held in cash balances in the CIO's bank and online payment accounts.

Income has exceeded expenditure, resulting in an increased bank balance. ML shared details of restricted and unrestricted funds, highlighting that the majority of funds are restricted. The unrestricted funds were used this year to offer contract extension to LW, who will continue to be funded by The Mercer's Company.

Members thanked ML for his presentation.

6. Appointment of Independent Examiner

ML stated that Independent examiners were helpful and supportive in his experience. Reappointment of Wright Vigar, Chartered Accountants, as the Independent Examiner proposed by Tony Smith-Crallan, The Silvers Workshop (Reading) and seconded by Peter Blackburn, Cleobury Mortimer

31 votes for, 0 abstentions and 0 objections

7. Motions

JP took over chairing the meeting as re-election of trustees was for Nathan Sarea to re-stand for a period of three years. Remaining trustees were identified– BC, JP (co-opted from Royal Voluntary Service), CL (apologies), and ML.

JP explained NS was standing down and standing for re-election, as required by UKMSA constitution that one third of all elected trustees must stand down by rotation.

JP stated new appointments would not be open at the meeting, however the board of trustees plan to advertise for three additional trustees to complement existing group. Identified gaps are Legal knowledge, human resources, governance and funding. Information about recruitment for trustees will be shared via email, website and other communication methods to ask for nominations with timetable for 2019.

Nathan Sarea was re-elected as chair with 34 members in favour (including 3 proxy votes), 0 abstentions, 0 against.

8. Any other relevant business

No asks received ahead of time. Constitutional matters open, other questions to be dealt with in the workshops later.

MP asked about a representative council for UKMSA. JP stated there were 4 workshop groups which had been announced by CB for Sheds to get involved. UKMSA looking to support regional networks to build towards a national council. MP asked if the council would have a part to play in UK Men's Sheds or be advisory. CB that in the legal perspective in a charity the trustees are the legal representatives, however the council was anticipated to influence the work undertaken by UKMSA operations team and volunteer. This may take place through the proposal of ideas including representations made to the trustees.

The meeting concluded at 2.40pm. JP thanked all members in attendance.